



St Margaret's **SPORTS CENTRE**

Track & Trace Policy

In order to support NHS Track & Trace in England St Margaret's Sport's Centre will be only offering pre booked activities at this time. Upon booking we will be taking basic information and contact details for all visitors, users (including non-members) and staff at the centre.

These details will be kept securely for 21 days from the date of your visit. We will only share information with NHS track and Trace if it is specifically requested by them. For example, if another user, visitor or staff member of the centre reported symptoms and subsequently tested positive, NHS Track and Trace can request the log of users/visitors for a particular time period. All details will be kept in accordance with current GDPR regulations.

We ask that all visitors/users and staff who show or develop Coronavirus Symptoms after visiting the centre to visit <https://contact-tracing.phe.gov.uk> and follow instructions or call 119.

If we are contacted by NHS Track & Trace with regards to a confirmed Coronavirus case we will follow UK Government & Public Health England guidance with regards to our responsibility to notify users/visitors and staff and our operational options.

We kindly encourage all visitors, users and staff to use the NHS Track & Trace system in order to help detect and minimise transmission of the Coronavirus.

Further details can be found here: <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

Thank you for your co-operation